

# **ART EXHIBITION PROGRAM**

**at**

## **PARK CENTER**

### **PROGRAM GOALS**

Park Center is a public recreation facility that enjoys tremendous support in the community. It is estimated that over 750,000 visits are made to the building each year. As a high-use public facility, Park Center offers an excellent opportunity for the display of artwork in its public areas. Further, the Park District has determined that such a program would be beneficial to the district, and the community it serves.

The goals of the program are three-fold: To provide art in designated areas of the building without cost to the tax-payer; to expose visitors to the works of local artists and to broaden their appreciation for the arts in general; and to offer an opportunity for local artists to have a venue in which to exhibit their work.

### **APPLICATION PROCESS**

All artists interested in displaying artwork at Park Center are invited to submit an application provided by the Park District. Applications are available on line ([www.glenviewparkdist.org](http://www.glenviewparkdist.org)) or at Park Center. In addition, each artist is asked to submit examples of their work for each of the five exhibition spaces. The examples must also list the dimensions of the artwork and may be in the form of photographs, slides, digital prints or CD's. The examples should illustrate the actual artwork proposed for the exhibit space. Artists are also invited to submit a proposal as a group. All proposals should be delivered to:

Park Center  
Attn: Art Exhibition Program  
2400 Chestnut Avenue  
Glenview, IL 60025

Or emailed to [amberblake@glenviewparkdist.org](mailto:amberblake@glenviewparkdist.org).

*Materials will be returned to the artist upon request.*

### **EXHIBITION SPACE**

There are five main spaces where artwork may be exhibited:

- ⌚ Entryway: the wall across from Java Jive Café (10'x10')
- ⌚ Second floor lobby: three spaces (6'x10' each)
- ⌚ Second floor hallway: to the side of elevator (7'x10')

*The spaces available for exhibition are very large and require works of a substantial size in order to be clearly visible and fully appreciated from the lobby and common areas. An artist may choose to exhibit more than one piece in each space. Smaller work may be considered for display in other areas of the building.*

## **SELECTION PROCESS**

The following guidelines will be adhered to in the art selection process:

- ⌚ Applications for the Park Center art exhibition will be accepted three times annually (**see application for deadline dates**)
- ⌚ Art chosen for exhibition will be scheduled on a three month rotation as follows: January through March; April through June; July through September; October through December.
- ⌚ From April through June, priority will be given to a high school student or students. The Park District will work directly with Glenbrook School District 225 in promoting and administering this effort.
- ⌚ Any artist whose work is not chosen for the time periods being scheduled may re-apply for the next jury review. The same or new works can be submitted at the discretion of the artist/applicant.
- ⌚ A group of three individuals, who are active in the area of visual arts, will be appointed by the Park District to serve as a jury and will be charged with reviewing all art exhibition applications. Members of the jury will be appointed based on their qualifications and experience in visual arts. Examples of qualified jurists would include but not be limited to practitioners, owners/operators/administrators of galleries or museums dedicated to the arts and professional instructors or teachers of the arts.
- ⌚ The Jury will meet three times annually (or as required) to review applicants for exhibition.
- ⌚ The Jury will be provided only the artwork examples provided by the artist for review. No background on the artist, including name, experience, age, national origin, gender or other information will be provided. Artwork will be judged solely on its merit.

Artists are asked to consider Park Center's purpose in the community when submitting artwork. Park Center houses a pre-school, senior center, family aquatic center and fitness center. This community center is used daily by young children and families.

## **INSTALLATION AND REMOVAL**

Artists chosen to exhibit their works will be responsible for the installation and removal of the artwork. Specific arrangements are to be made in advance with the Supervisor of Cultural Arts. If use of a Park District ladder is required, the artist and/or representative will be asked to sign an equipment use waiver.

## **PUBLICITY**

The artists chosen to exhibit in Park Center are invited to provide written material about themselves and their work. This material may also include information about purchasing artwork. The material will be available to the general public and may include brochures, business cards, postcards or flyers.

The Glenview Park District will provide the artist with a room (if available) to be used for a reception. All additional arrangements/materials are the responsibility of the artist. All arrangements must be made at least three weeks in advance and should be made with the Supervisor of Cultural Arts. Publicizing such an event is the responsibility of the artist.

## **INSURANCE**

Each artist who displays his or her work at Park Center is required to sign an insurance agreement (*see sample agreement enclosed*). This agreement provides coverage for the artwork in the event of any damage. The artist is required to submit a complete list of the work displayed at Park Center as well as an estimated value of each piece. Photographs (or video) will be taken of the work by the Glenview Park District and, along with the signed agreement, stored at another location.

**PARK CENTER ART EXHIBITION PROGRAM  
APPLICATION**

**Date of Submission:** \_\_\_\_\_

**Period applying for (please check one):**

\_\_\_ January – March      \_\_\_ July – September      \_\_\_ October – December

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**How did you hear about the rotating art display at Park Center?**

\_\_\_\_\_

**Has your artwork ever been displayed at Park Center?** \_\_\_\_\_

**If so, when?** \_\_\_\_\_

**I have read and agree to the terms of the Rotating Art Display at Park Center.**

\_\_\_\_\_

**Signature of applicant**

**Date**

**DEADLINES FOR SUBMITTING ARTWORK ARE AS FOLLOWS:**

**EXHIBITION TIME**

**SUBMISSION DEADLINE**

January – March

October 1<sup>st</sup> (of previous year)

July – September

April 1<sup>st</sup>

October – December

July 1<sup>st</sup>

APPLICATION NUMBER \_\_\_\_\_  
(for office use only)

## PARK CENTER ART EXHIBITION PROGRAM APPLICATION

*The rotating art display at Park Center offers artists the opportunity to display work in up to five different locations. Please list the dimensions and medium of the work that you envision in each space. Examples of the pieces should be attached to the application in the form of photographs, digital prints or CD's. Please clearly label each sample with the corresponding example number. **Do not put your name or other personal information on the examples.***

**Entry, across from Java Jive Café (10' x 10')** Example #: \_\_\_\_\_

**Title of Piece:** \_\_\_\_\_ **Dimensions:** \_\_\_\_\_

**Medium:** \_\_\_\_\_

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**Second Floor Lobby, Space #1 (6' x 10')** Example #: \_\_\_\_\_

**Title of Piece:** \_\_\_\_\_ **Dimensions:** \_\_\_\_\_

**Medium:** \_\_\_\_\_

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**Second Floor Lobby, Space #2 (6' x 10')** Example #: \_\_\_\_\_

**Title of Piece:** \_\_\_\_\_ **Dimensions:** \_\_\_\_\_

**Medium:** \_\_\_\_\_

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**Second Floor Lobby, Space #3 (6' x 10')** Example #: \_\_\_\_\_

**Title of Piece:** \_\_\_\_\_ **Dimensions:** \_\_\_\_\_

**Medium:** \_\_\_\_\_

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**Second floor hallway, next to elevator (7' x 10')** Example #: \_\_\_\_\_

***Title of Piece:*** \_\_\_\_\_ ***Dimensions:*** \_\_\_\_\_

***Medium:*** \_\_\_\_\_

\_\_\_\_\_